Step 1: Login to your BSD site using your username and password

Step 2: Click on “Print & Copy”
Step 3: Select “Get Started” under Brand Identity (CSO)
Step 4: Select on Product Category (if applicable)
Step 5: Choose Your Quantity and Click “Create”

Breadcrumbs for easy navigation

Pricing listed in the item’s details section

Quantity Drop Down

Create
Step 6: Add your customization

Customization: As you add to the text fields, the product will auto populate for instant product preview.

Special Characters: Allows you to add special characters to text.
- Click in text field
- Click on Special Character box to choose from icons

Quantity: Choose quantity in drop down.

Add to Cart: Adds item to cart to proceed to checkout or continue shopping.
Order More: Click to continue shopping for print products.

View Full Size Image: To view a PDF Image.

Email Preview: Allows you to email a preview to others.

Add Your Customization

Product Preview:

Please review your information. Your order will be printed exactly as shown so once submitted, your order cannot be changed or cancelled.
Step 7: Non-Customized Items

Zoom: Increase Image by Hovering over preview
Step 8: When finished ordering, select “Checkout” to enter billing and shipping data.

Please review your information. Your order will be printed exactly as shown so once submitted, your order cannot be changed or cancelled.